



March 2020 Board of Directors Meeting Minutes

Date/Time: March 5, 2020, Thursday, 6:30 PM – 8:00 PM

Location: Caroline Inouye's House

Attendees: Katy Hintze, Ann LeBlanc, Fendy Chan, Caroline Inouye, Diron Hill, Heather Patton, Sally Kidwell

REGULAR BUSINESS

1. Call to order: 6:53 PM by Katy Hintze
2. Approval of February 2020 Board Meeting Minutes
Motion to Approve: Katy
Second: Diron
Ayes: 6; Nays: 0
3. Submit volunteer hours for February 2020
 - a. Tried new method of collecting volunteer hours on paper; Heather to email anyone who was absent during meeting to collect their hours
 - b. Group hours to be collected for Lanterns Event, Celebrate Southlake planning meeting, DMS/EIS trash pickup, art show, Youth Board meeting
4. Membership Update
 - a. Caroline and Kevin have discussed membership levels, further discussion with board tabled until next membership update from Kevin
 - b. Caroline & Kevin are working to update master file
 - c. Katy suggested the possibility of having all members renew annually on January 1st, to simplify the process
5. Treasurer's Report
 - a. Fendy presented updates to 2020 budget through February. Changes included: overbudget for Lantern walk, however leftover lanterns and supplies will be used for Celebrate Southlake; additional \$25 included for YAAS award due to 3rd place tie; Facebook fees will be moved from YAAS and Lanterns line items to Marketing
 - b. Additional Budget Items
 - i. CMA t-shirt sponsor: Ann forwarded details about sponsoring the CMA, but we missed the deadline for this year; save for consideration for 2021 (2020 Level 2 sponsorship was \$200)
 - ii. Katy reports new order of t-shirts (qty 50) have been delivered

UPCOMING EVENTS

6. YAAS – Next Steps
 - a. First place winner artwork will be sent to SCI competition
 - b. Artwork will be displayed at EECU (March-April); Library (May); potential display locations at Town Hall or Marq. Sign and Brochure will be displayed with artwork to explain this year's theme

- c. Next year's goal will be to advertise that competition is open to all students, not just Summer's classes
- 7. Celebrate Southlake: Katy reports that the youth board completed the prep work for the booth crafts; Katy will bring lots of leftover prizes for use at booth; Fendy has ordered food; City will provide team to set-up and take-down stage for performers this year; Order of performances: 1. Taiko Drummers, 2. Senior Activities groups (Tai Chi and Tibetan Dancers), 3. school orchestra, 4. Fendy's dance group
- 8. Scholarship Update: No senior scholarship submissions yet
- 9. Japan Trip: Katy to discuss with Keiko concerns with group traveling to Japan re coronavirus; ask Keiko to request Japanese leaders decide whether trip is feasible by end of March; Katy will send letter to American Airlines to request ticket refund once decision is made
- 10. JILA: tabled to next meeting\
- 11. Library Summer Reading Program support: youth board working on prize to contribute
- 12. Earth Day 4/22: No additional activities will be scheduled for April, as Jan-March were very busy

RECAP OF PAST EVENTS

- 13. Lunar New Year Lantern Walk: biggest issue was the officers didn't come to help with traffic; Diron offered to handle directly with Southlake PD next year
- 14. DMS/EIS cleanup: had a good turnout, principal sent thank you
- 15. YAAS Art Gallery exhibit

OTHER BUSINESS

- 16. Youth Board: Katy updated board re youth board's work to prep for Celebrate SL; signup genius will go out to recruit volunteers to staff booths
 - a. Add'l Volunteer opportunities: Grandparents Day/Respect for the Aged (9/21) – did not cover this meeting
- 17. Speaker for August 3Q All-Member Meeting: did not cover this meeting

Meeting Adjourned: 8:12 PM

ACTIVITIES & ASSIGNMENTS

April

- 4/2 Adult Board Meeting
- Applications for FWSC JILA scholarship due to SSC Board for Review
- 4/3 NOON Applications for CSHS scholarships due
- 4/11 Youth Board meeting
- Additional volunteer activity for Youth Board?

May

- 5/7 Adult Board Meeting
- 5/2 or 5/9 Youth Board Meeting
- Mother's Day for Youth Board – Ikebana?

Next SSC Adult Board Meeting April 2, 2020, Room 4A

Quarterly Keep Southlake Beautiful trash pickup (3/28, 6/6, 9/12, 11/14)