



August 2020 Board of Directors Meeting Minutes

Date/Time: August 13, 2020, Thursday, 6:30 PM – 8:00 PM

Location: Zoom Teleconference, Hosted by Katy Hintze

Attendees: Katy Hintze, Diron Hill, Ann LeBlanc, Fendy Chan, Kevin Ponzo, Heather Patton, Barbara Walker

REGULAR BUSINESS

1. Call to order: 6:37pm by Katy Hintze
2. Approval of Board Meeting Minutes for June (no meeting in July) – this was skipped during meeting
 - Motion to Approve:
 - Second:
3. Submit volunteer hours for June
 - a. Hours added to volunteer spreadsheet
 - i. Double check any June hours to add for Fendy, Caroline, Sally
 - ii. Heather will prep spreadsheet to share with board to review for any missing hours
4. Membership update
 - a. Still planning for December membership drive, prior to calendar year renewal beginning in January
5. Treasurer's Report
 - a. No trip costs or membership deposits to add
 - b. Need to locate tax exempt form
 - c. Discussion around returning unused 2020 city funds vs. not accepting funds for 2021; impact should SSC not accept funds in 2021, is SSC less likely to receive city funds for 2022?
 - d. Diron indicates city will have final budget meeting around 9/1, anything we give back goes into general fund
 - e. Katy feels message will be important when we return any funds, always possible there's a need to return funds again in 2021
 - f. Discussion re move from calendar year to fiscal year to match City of Southlake, Oct 1 – Sep 30; plan to vote re same at September meeting; will require bylaw review and filing Form 1128 with IRS to request tax year change; Katy will discuss with tax attorney to see if any other considerations/impacts in making that change

RECAP OF PAST EVENTS (none this month)

OTHER BUSINESS

Remaining relevant during COVID

1. Options for online events
 - a. Heather looking into online Japanese cooking class
2. Volunteer events

- a. Ann discussed meal drive done through local organization; perhaps youth board could collect 25 meals and participate through the group's sign up genius
 - b. Diron suggested that SSC look into providing support to Public Works Dept, as they have been struggling and don't get the same level of community support as first responders
 - c. Katy will review different options, summarize and turn over to youth board to discuss ways to support community
3. Plans post-COVID
- a. March 2022 might be earliest possible trip date for China
 - b. Summer 2021 could consider an adult trip to Japan, it's been 10 years since last adult trip
 - c. Diron brought up idea for talent show, maybe for youth board; could record show to be shown later to retirement group

ACTIVITIES AND ASSIGNMENTS

1. Ann asked for any event dates or new information for website, she will be updating soon

Adjourn: 7:55pm

NEXT SSC Adult Board Meeting, September 3, 2020, Zoom Meeting