



September 2020 Board of Directors Meeting Minutes

Date/Time: September 3, 2020, Thursday, 6:30 PM – 8:00 PM

Location: Zoom Teleconference, Hosted by Katy Hintze

Attendees: Katy Hintze, Sally Kidwell, Heather Patton, Barbara Walker, Caroline Inouye

REGULAR BUSINESS

1. Call to order: 6:40pm by Katy Hintze
2. Approval of Board Meeting Minutes
 - a. June 2020 (no meeting in July)
Motion to Approve: BW
Second: KH (Approved: 5; Nays: 0)
 - b. August 2020
Motion to Approve: BW
Second: SK (Approved: 5; Nays: 0)
3. Submit volunteer hours for July/August
4. Membership update
 - a. Tabled this month
5. Treasurer's Report
 - a. \$2500 to be returned to city
NOTE this vote was handled via email on 9/10/2020 to confirm approval to return \$2500 in funds to City of Southlake; Katy confirmed on 9/11/2020 the vote was unanimous to return these funds; Fendy to write check and Katy to coordinate with Vicky.
 - b. Katy discussed change of tax year with attorney, no legal requirements, just accounting (notify city, IRS, complete short tax form by February 2021)

RECAP OF PAST EVENTS (none this month)

OTHER BUSINESS

Remaining relevant during COVID

1. Volunteer events
 - a. Meal donation to Public Works Dept – 45 people, prefer BBQ and Katy has quotes for \$12pp/Feedstore or \$7pp/Bartley's; Lunch planned for 9/9 at 11:30am, \$330
Motion to Approve: BW
Second: HP (Ayes: 5; No: 0)
 - b. Sr. Center Respect for the Aged Day – 9/21 will include flowers, cookies, signs and cards
 - c. Street Cleanup – Katy sent out Signup Genius, 11 kids signed up, will be street cleanup only, no lunch afterwards
2. 25 meals for elderly patients, street cleanup – Barbara suggested looking for opportunities close to SL. Group discussed possibilities for volunteering at

- Watermere, mask donations to ISD or retirement communities; Caroline has pattern that she has used for other mask donation programs
3. Relaunch of Youth Board – Katy will suggest masks and/or donation collection for Grace as possible programs; Katy to send zoom survey for elections of Youth Board Officers
 4. Online events – cooking class, hold until next meeting to discuss; working on possibilities for Japanese chef in Japan, \$192 for 10pp
NOTE this item was revisited by email on 9/11/2020, as the cooking class has been scheduled prior to next board meeting; discussed covering the cost of class for members, scheduled for 9/26, 10 screens (\$197.76); an additional screen was added (\$18.54) on 9/25 to accommodate everyone interested.
 5. End of Year Party Ideas – need to distribute mugs wrapped in cellophane with note about renewal in January; look into options for socially distanced party (Marq or outdoor amphitheater at Marq)

ACTIVITIES AND ASSIGNMENTS

There will be two street cleanups: September 26 and October 24

Adjourn: 7:37pm

NEXT SSC Adult Board Meeting, rescheduled to October 8, 2020, Zoom meeting

[Correction made to Other Business, No. 2: changed “hospital volunteers” to “elderly patients” at 10/08/2020 Board Meeting]