



November 2020 Board of Directors Meeting Minutes

Date/Time: November 5, 2020, Thursday, 6:30 PM – 8:00 PM

Location: Zoom Teleconference, Hosted by Katy Hintze

Attendees: Katy Hintze, Ann LeBlanc, Diron Hill, Heather Patton, Fendy Chan, Kevin Ponzo, Alex Beres, Barbara Walker, Caroline Inouye

REGULAR BUSINESS

1. Call to order: 6:35pm by Katy Hintze
2. Approval of Board Meeting Minutes
 - a. October 2020
Motion to Approve: AL (with one correction noted by Kevin)
Second: KH
Ayes: 7 Nays: 0
3. Submit volunteer hours for October:
 - a. AL (.5); DH (2); SK (need to add); KP (5); FC (4.5); KH (10); HP (4.5); AB (2.5); BW (1); CI (2)
4. Membership update
 - a. KP put together delivery of gift bags with mugs to be delivered by Youth Board over the next few weeks, beginning on Saturday, November 7
 - b. After first notice of membership renewal change to January, several memberships came in right away
5. Treasurer's Report
 - a. Fendy reported on new budget. Budget notes include:
 - i. need to fill out P.O. for funds from City of Southlake (\$7500);
 - ii. Diron reports Celebrate Southlake will be cancelled for 2021;
 - iii. Ann reports PVSA fees have increased, will need to be considered for future budgets;
 - iv. Added \$150 for Youth Board Projects (moved from Community Involvement)
 - v. \$11,000 estimated budget total for 2021Motion to Approve, as presented: DH
Second: HP
Ayes: 9; Nays: 0

RECAP OF PAST EVENTS

1. Street cleanup – last one completed on 10/24/2020, SSC will skip doing a 4th cleanup this year; next will be in 2021

UPCOMING BUSINESS/EVENTS

1. Membership mug design – Board reviewed 5 designs and voted to approve Design #1. Kevin will tell Summer the selection, get the winner's name for newsletter, and work with Phyllis to order new mugs
2. End of Year party

- a. Vote done per by-laws to amend the fiscal year in by-laws, sent via email survey. Results: 33 members agreed to amend, 1 dissent from Jeff Wang who voted to amend only at a meeting per by-laws.
 - b. Annual Meeting will be held via Zoom
 - i. Youth Board to meet on 11/9; will discuss making video
 - ii. Barbara will ask Mae Ferguson with FWSC to do a shortened version of her cultural protocols speech, may make a donation to FWSC
 - iii. Door prizes
 - c. Officer Elections: 5 officers and up to 8 appointees must be elected every even numbered year; Katy will include a note in the annual meeting notice a call for anyone interested in joining the board to reply
3. Other online activities: start thinking about ideas for 2021

ACTIVITIES AND ASSIGNMENTS

November

- 11/5 Adult Board Meeting, 6:30pm
- 11/9 Youth Board Meeting, 5:30pm

December

- 12/3 All-Members Event
- Youth Board Meeting. TBD

January

- 1/7 Adult Board Meeting
- Youth Board Meeting. TBD
- 1/15 Annual Report due to City of Southlake

Adjourn: 7:56pm

No Adult Board Meeting in December