



January 2021 Board of Directors Meeting Minutes

Date/Time: January 7, 2021, Thursday, 6:30 PM – 8:00 PM

Location: Zoom Teleconference, Hosted by Katy Hintze

Attendees: Katy Hintze, Barbara Walker, Heather Patton, Caroline Inouye, Sally Kidwell, June Matlock, Kristy Edmund, Kevin Ponzo, Barbara Bedwell, Fendy Chen

REGULAR BUSINESS

1. Call to order: 6:34pm by Katy Hintze
2. Approval of Board Meeting Minutes
 - a. November 2020
Motion to Approve: BW
Second: SK
 - b. December 2020 Annual Meeting
Motion to Approve: BW
Second: SK
3. Submit volunteer hours for November/December
4. Membership update
 - a. Kevin shared a document showing membership renewals (23) and new members (3) YTD. He noted that new membership is lower than usual because the exchange trips tend to drive new member numbers up.
 - b. Kevin is working with Phyllis on mug order, awaiting proof with final artwork. He will check prices for smaller order size. He hopes to have mugs ready in February. All 2020 mugs have been distributed by youth board (except for a few to members outside Southlake).
5. Treasurer's Report
 - a. Fendy reported on new budget. Budget notes include:
 - i. Amount spent for Jan-Sep 2020 nearly exact to city-provided funds, after SSC returned the \$2500
 - ii. CD rates are dropping and board will need to have a discussion about alternate investment options (approx. \$65k total across all accounts)
 - iii. 2021 city funds have not yet been received (\$7500)
6. Calendar of 2021: Katy shared document with board – she will continue to update throughout the year.

UPCOMING BUSINESS/EVENTS

7. Lunar New Year with SL Library: Ann working with Angela (Mandarin teacher)
 - a. Lanterns craft – supplies provided by SSC
 - b. Youth board to help stuff goodie bags (lantern craft supplies and envelope with chocolate coin)
 - c. Deliver bags to library by 2/12
8. Scholarship update: Barbara working with CSHS for dates to advertise; available to members only.
9. Young Ambassadors Artwork (YAAS) – no theme published by SCI yet

10. Additional events

- a. Partner events scheduled by JASDFW (1/16) and FWSC (1/31)
- b. Discussion re State Dept program, The Experiment Digital, info available from FWSC
- c. Online activities for our members: looking for new ideas for 2021; Diron suggested a sand design class, Katy will look into offerings.

RECAP OF PAST EVENTS

11. End of Year Party – Katy provided recap

OTHER BUSINESS

12. Review By-Laws: vote passed to change FY; Katy to send revised document to Vicky to keep city apprised of change
13. Quarterly Newsletter: Katy drafting now
14. Youth Board: considering “pen pal” program with Japan as outreach, China too?; next street cleanup in March.

Adjourn: 7:37pm

Next Adult Board Meeting February 4, 2021: Zoom

February

- 2/4 Adult Board meeting
- 2/6 Youth Board meeting
- 2/12 Lunar New Year event with Library
- Start working on tax returns due by 4/15 (Fendy)

March

- 3/4 Adult Board Meeting
- 3/6 Q1 Street Cleanup
- 3/6 Youth Board meeting after cleanup
- TBD All-members event