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## **August 2021 Board of Directors Meeting Minutes**

Date/Time: August 12, 2021, Thursday, 6:30 PM – 8:00 PM

Location: Town Hall, Room 4A

Attendees: Katy Hintze, Ann LeBlanc, Heather Patton, Fendy Chan, Caroline Inouye

### **REGULAR BUSINESS**

1. Call to order: 6:35pm by Katy Hintze
2. Approval of Board Meeting Minutes for June 2021 (no meeting held in July)  
Motion to Approve: Katy (with one change from F. Chan re budget report, corrected version sent to Katy)  
Second: Ann
3. Submit volunteer hours for June/July to Heather (see volunteer hour attachment)
4. Membership update: 44 members total.
  - a. Discussion to reword website and remove free membership option to better cover costs (related to activities, awards, mugs/shirts); full discussion about membership tiers postponed to later date
  - b. Caroline has old boxes of membership materials, financials and minutes that need to be distributed and shredded or archived
  - c. Katy distributed purple mugs to library, PD.
5. Treasurer's Report: Fendy
  - a. Will need to schedule budget meeting before next board meeting and prior to end of fiscal year.
  - b. June/July – 3 new student members, total of \$2150 in member fees this year to date
  - c. Student scholarships, only 4 of 5 students have provided the necessary information to send funds to their schools
  - d. ILA – paid for 8 students
  - e. Added cost for self-defense classes to budget
  - f. Community Involvement Expenses expected to be high for 2022; will review at budget meeting
  - g. Youth Board to meet on 8/19 and will determine how to spend remaining \$150 funds
  - h. Gifts for China/Japan (cowboy hats); need for round and 6ft tablecloths
  - i. Projected spending to surpass \$7500 by 8/31/2021

### **UPCOMING BUSINESS/EVENTS**

6. VILA: awards to be presented to youth participants at City Council meeting on 8/17, 5pm
7. Youth Board: next meeting 8/19, to include elections for 2021-2022 school year
8. Respect for the Aged Day with Senior Center – Heather to contact Soheila about options for this year (did flowers, and little “covid” kits with hand sanitizer, etc, and cards last year)
9. BJNC Butterfly Festival and Rock Garden – opportunity to have table for painting rocks; rocks will be put out near the Pavilion just beyond the dog park at Bob Jones Park

10. Homecoming Parade – date TBD in September, SSC to have tables, Katy suggests handling out the globe stress balls

**RECAP OF PAST EVENTS – covered earlier in meeting**

11. YAAS
12. Frames for Father’s Day
13. Self-Defense Classes
14. Food Drive
15. Hailey Hernandez – proclamation from Tome
16. Picnic

**OTHER BUSINESS**

17. Newsletter – would it be possible to add these to website?
18. Japan Trip 2022 – 15 youth on waitlist already, not planning to advertise more this year because trip is already full + waitlist
19. 2022 Adult Exchanges are being planned with Japan
20. FWSC offering opportunities for youth and adults to participate in their exchange trips
21. Katy planning surprise activity for the board

Adjourn: 8:00pm

**Next Adult Board Meeting September 9, 2021**  
**Budget Meeting TBD**